

LOGISTICS AND SUPPLY CHAIN SPECIALIST

Project Summary

The Energy Security Project (ESP) is a seven-year project funded by the United States Agency for International Development (USAID) and the largest USAID project in Ukraine so far. The USAID ESP is implemented by a USAID Contractor, Tetra Tech ES, Inc., a California-based leading provider of services in the areas of water, environment, infrastructure, resource management, energy, and international development.

The USAID ESP mission is to enhance Ukraine's energy security, improve the energy legal and regulatory environment in the country, and increase the resilience of Ukraine's energy supply. This will help to support the country's economic development and sustain its democracy. USAID ESP is working closely with the Government of Ukraine (GOU) to develop competitive energy markets. By doing so, USAID ESP will facilitate private sector-led energy investments to provide affordable, reliable, resilient, and secure energy for all Ukrainians. USAID ESP is currently in the fifth year of implementation and will run through June 2025.

*** Please note: Only Ukrainian nationals are eligible for this position. ***

Position Summary

USAID ESP is looking for a Logistics and Supply Chain Specialist who will manage the delivery and supply of goods and materials for the needs of Ukraine's energy sector. This is a full-time temporary hybrid position based in Kyiv, Ukraine. The position will report to ESP's Deputy Director of Supply Chain.

Main Responsibilities

- Serve as the in-country logistics lead, overseeing the delivery of goods and materials procured through ESP to Ukraine in a manner that is efficient and compliant with applicable law and regulations;
- Understand the landscape of logistics, shipping, and customs requirements within Ukraine;
- Manage workflow with sub-contracted local customs and tax specialists to ensure efficient and compliant movement of goods;
- Oversee final disbursement of goods, prepare and coordinate official handover paperwork with recipients in compliance with USAID regulations;
- Manage branding of all USAID procured items;



- Other duties as assigned.

Qualifications

- Minimum 5 years of relevant logistics, supply chain or operations experience within Ukraine;
- Bachelors' degree in logistics, finance, engineering, business administration or any other relevant areas;
- Professional certification in supply chain management, logistics or procurement is a plus;
- Experience supporting USAID/donor funded projects a plus;
- Excellent organizational skills to meet deadlines;
- Strong communications skills – both oral and written;
- Detail-oriented, ability to work independently;
- Command of English and fluency of either Ukrainian or Russian is required;
- Ability to handle a high volume of large complex tasks;
- Ability to work in a fast-paced environment with a team of people;
- Problem-solver, solution-oriented;
- Other duties as assigned.

To apply: Please submit a CV in English and a brief cover letter with the title of the position in the subject line to UESPjobs@tetrattech.com

There is no deadline associated with this position, USAID ESP may fill the position when a qualified person is found. Only candidates who have been selected for an interview will be contacted.

To find more about USAID Energy Security Project, visit the Project website <https://energysecurityua.org>, follow us on Facebook <https://www.facebook.com/usaidesp/>, LinkedIn <https://www.linkedin.com/company/energysecurityua/> and Youtube